

Town of Jupiter
 Department of Parks and Recreation
 General Athletic Facility Request Form



The Town of Jupiter Department of Parks and Recreation General Athletic Facility Request Form shall be completed and submitted by individuals, sports teams, or organizations to request athletic facility usage at Town of Jupiter athletic facilities. The form shall be completed by an individual or authorized official representative of the team or organization (administrator, president, head coach, etc.). All sections of the form shall be fully completed along with any additionally requested documentation and schedules in the Town approved format. The submission of the request form does not guarantee the requested usage will be allocated in full or part to the individual, team, or organization. All submitted requests, documentation, and schedules shall be reviewed by the Parks and Recreation Department and adjusted to optimize the usage of the Town's athletic facilities. Available athletic facilities shall vary by season, days, and time of day. All facilities are subject to availability based upon facility maintenance needs and Town approved usage.

Individual/Team/Organization Information

Individual/Team/Org. Name Phone Number
 E-mail Address
 Street Address
 City State Zip Code

Requestor Contact Information (if different than above)

The Requestor shall serve as the point of contact for communicating with the Parks and Recreation Department.

Contact Name Title
 Phone Number
 E-mail

Sport Information

Sport If other sport, specify:
 Level of Play Youth Recreational Youth Travel Youth School Based Team
 Adult League
 Other
 Purpose of Request Team Practices/Training Sessions Games/Matches League
 Other

Facility Request Information

Complete a new section for each athletic facility (field/court/gym) requested. All requested facilities, day(s), and time(s) shall be reflected in usage schedules submitted with the request form. Use the additional information section to provide a description of use or not included in the section.

Athletic Facility 1 Facility Type
 Date(s) Requested
OR Start Date End Date
 Weekday(s) Monday Tuesday Wednesday Thursday Friday
 Start Time End Time
 Weekend Day(s) Saturday Start Time End Time
 Sunday Start Time End Time

Additional Information (field dims., base dist., pitching dist., goal size, etc.)

Athletic Facility 2

Facility Type

Date(s) Requested

OR Start Date End Date

Weekday(s) Monday Tuesday Wednesday Thursday Friday

Start Time End Time

Weekend Day(s) Saturday Start Time End Time

Sunday Start Time End Time

Additional Information (field dims., base dist., pitching dist., goal size, etc.)

Athletic Facility 3

Facility Type

Date(s) Requested

OR Start Date End Date

Weekday(s) Monday Tuesday Wednesday Thursday Friday

Start Time End Time

Weekend Day(s) Saturday Start Time End Time

Sunday Start Time End Time

Additional Information (field dims., base dist., pitching dist., goal size, etc.)

Athletic Facility 4

Facility Type

Date(s) Requested

OR Start Date End Date

Weekday(s) Monday Tuesday Wednesday Thursday Friday

Start Time End Time

Weekend Day(s) Saturday Start Time End Time

Sunday Start Time End Time

Additional Information (field dims., base dist., pitching dist., goal size, etc.)

