

Payment Instructions Jupiter Utilities Portal

Town of Jupiter Utilities



1. Open your internet browser and go to: <https://utilitybill.jupiter.fl.us/>
2. If you wish to pay through your registered Town of Jupiter Utilities account, click on **Login Jupiter Utilities Portal**.

<https://utilitybill.jupiter.fl.us/>

Town of Jupiter > Home

File Edit View Favorites Tools Help

Property Appraiser, Palm ... Home - Martin County, Fl... Jupiter, FL - Official Website http--oris.co.palm-beach.... PowerDMS Login

TOWN OF JUPITER FLORIDA

HOME UTILITIES HOME LOGIN CONTACT US

Online Forms

- ▶ Bank Draft Form
- ▶ Current Rates

Online Services

- ▶ Online Payment

Welcome to the Jupiter Utilities Payment Portal

The Jupiter Utilities Department has enhanced the services available to you on this online payment portal.

Using this portal allows you to:

- Pay your utility bill.
- Review past bills.
- Compare usage history.
- Link all of your accounts to one login.
- Request eBills

When you click Login and then Register it will prompt you to enter your customer number and account number. Our old bill format does not break these numbers apart. You will see a number on your bill [ex:123456-1255]. The number before the dash is your customer number. The number after the dash is your account number.

Registering will require you to type in a 7 digit customer number and a 6 digit account number. You will need to prefill your number with zeros to obtain the correct amount of digits. **For example, if your bill shows 123456-1255, your customer number will be 0123456, and your account number will be 001255.** Your next bill will reflect this change.

You may register or login by selecting "Login" in the menu bar above or by clicking the button below.

LOGIN JUPITER UTILITIES PORTAL

Please contact the Jupiter Utilities Customer Service Department at (561) 741-2300 if you need additional assistance.

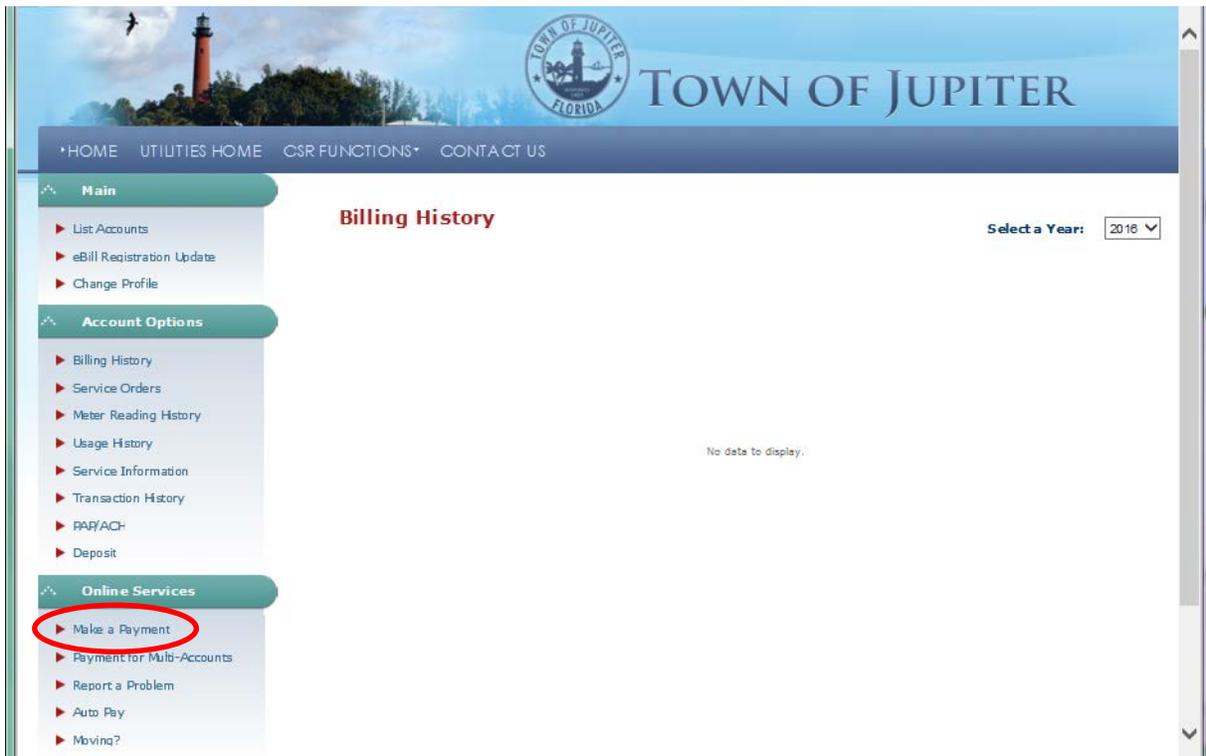
3. Enter your **Username** and **Password**. Select **Login**.

The screenshot shows a web browser window with the URL <https://utilitybill.jupiter.fl.us/Login.aspx>. The page header includes the Town of Jupiter logo and navigation links: HOME, UTILITIES HOME, LOGIN, and CONTACT US. The main content area is titled "UTILITY BILLING SERVICES" and "LOGIN". It features two input fields for "Username:" and "Password:". Below the password field is a "Login" button circled in red, a "Remember Login" checkbox, and a link for "Forgot Username?". At the bottom of the form area are links for "Register" and "Retrieve Password".

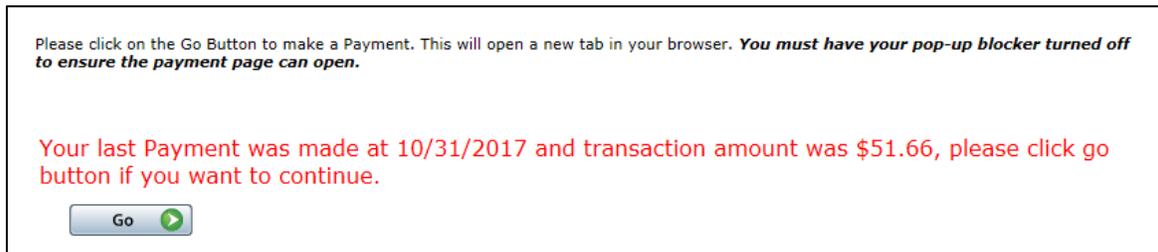
Please note:

- If you have not registered for an online Town of Jupiter Utilities account, you will need to do so before you can utilize this payment option.
- You can create an account by selecting **Register** at the bottom of the screen.
- If you are have forgotten your username or password, please select **Forgot Username?** or **Retrieve Password**.

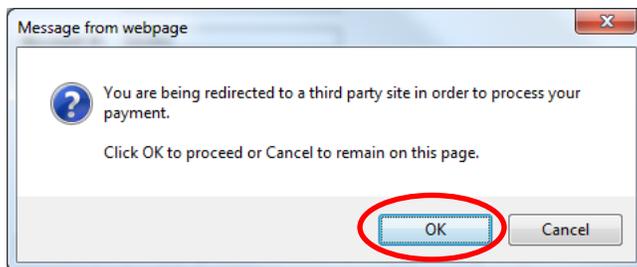
4. In the left-hand column, under **Online Services**, select **Make a Payment**.



5. You must have your pop-up blocker turned off in order to make an online payment. Note: You may see information regarding your last payment. When ready to proceed, select **GO**.



6. After hitting **GO**, the following message should pop up. Select **OK**.



***If nothing happens after your hit "OK," your pop-up blocker is on. You will need to turn off your pop-up blocker before you can continue.**

7. Enter desired **Payment Amount** in the box and click **Add New** to add a payment method.

TOWN OF JUPITER Customer Portal

Pay My Bill > Utility Bill # Customer / Account #

Payment Details

Date Due Nov 27, 2017

Amount
0.00

Payment Method

+ Add new

Continue

Bill Summary

Amount Due \$0.00

Due Date Nov 27, 2017

Enter desired payment amount here.

Click here to set up a new payment method.

8. Enter your payment information and then select **Add**.

Add Payment Method

Credit Debit E-Check

VISA MasterCard AMERICAN EXPRESS

Card Number Card number CVV CVV

Expiration Date MM YYYY

Card Holder Name Card holder name

Back Add

Add Payment Method

Credit Debit E-Check

echeck

Where can I find my routing and account number?

123451234 3218235 5284 123451234 15284 3218235

Routing Account Check OR Routing Check Account

Account Type
 Checking Savings

Routing Number Re-Enter Routing Number

Account Number Re-Enter Account Number

Bank Name Name on Account

[View Authorization Agreement for direct debit payment \(ACH Debit\).](#)

I authorize ACH direct debit payment (ACH Debit).

Back Add

9. The system will bring you back to the main screen. Click **Continue**.

Payment Details

Date Due Nov 27, 2017

Amount 5.00

Payment Method

VISA *****4862 | Exp 10/20

+ Add new Manage Wallet

Continue

10. Review your payment method and amount and then click **Pay**.

Review and Confirm

Payment Method VISA *****4862

Payment Amount \$5.00

Click the PAY button to complete your payment.

Back Pay \$5.00

If you have any questions regarding online payment, please contact our customer service office at (561) 741-2300, option 2. One of our representatives will be happy to assist you.

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