

TOWN OF JUPITER, FLORIDA

RESOLUTION NO. 39-24

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA, AMENDING RESOLUTION 94-23, THE TOWN'S BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Jupiter has adopted its Fiscal Year 2023-2024 Budget and Pay Plan pursuant to Resolution 94-23 on September 19, 2023; and

WHEREAS, the Town Manager recognizes that periodic modifications to the adopted budget for the fiscal year are necessary for fiscal management purposes and to implement those changes to the Town Council's fiscal policy which occur after the adoption of the Fiscal Year 2023-2024 Budget; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA:

SECTION 1. The Town Council hereby amends Resolution 94-23, the Town's Budget for Fiscal Year 2023-2024 to provide for certain adjustments and amendments to the Town Council's fiscal policy which it has made during the course of the fiscal year.

SECTION 2. The Town Council hereby adopts those Budget transfers recorded through March 31, 2023 which are attached hereto and incorporated herein.

SECTION 3. To the extent not amended herein, all other provisions of the Annual Budget for Fiscal Year Ending September 30, 2024 remain in full force and effect.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

SECTION 5. This Resolution shall become effective immediately upon execution.

**TOWN OF JUPITER
BUDGET TRANSFERS
APPROPRIATING FUND BALANCE / RETAINED EARNINGS.
October 1, 2023 - March 31, 2024**

	Increase	Decrease
GENERAL FUND:		
INFORMATION SYSTEMS:		
Repairs and Maintenance	44,368	
Designated from Fund Balance	(44,368)	
To carryforward remaining operating funds from FY23 for Town Hall Cameras installations not completed by year-end.		
ENGINEERING:		
Other Contractual Services	20,000	
Designated from Fund Balance	(20,000)	
To carryforward remaining operating funds from FY23 for FDOT friction Testing not completed by year-end.		
PUBLIC WORKS:		
Repairs & Maintenance - PW Building and Janitorial	53,757	
Repairs & Maintenance - PW Parks Maintenance	5,990	
Machinery and Equipment - PW Building and Janitorial	162,716	
Designated from Fund Balance	(222,463)	
To carryforward remaining operating funds from FY23 for repairs and maintenance items for the clock tower, security cameras and HVAC repairs along with the purchase of a bucket truck not completed by year-end.		
Machinery & Equipment - PW Grounds	57,104	
Machinery & Equipment - PW Signs	21,738	
Machinery & Equipment - PW Park Maintenance	231,271	
Designated from Fund Balance	(310,113)	
To carryforward remaining operating funds from FY23 for the purchase of vehicles not purchased by year-end.		
Memorial Bricks	3,700	
CFS-Memorial Bricks	(3,700)	
To appropriate additional funds received for the Town's memorial brick program.		
PLANNING AND ZONING:		
Other Contractual Service	28,230	
Designated from Fund Balance	(28,230)	
To carryforward remaining operating funds from FY23 the scanning of documents project not completed by year-end.		
RECREATION:		
Machinery & Equipment	18,245	
Designated from Fund Balance	(18,245)	
To carryforward remaining operating funds from FY23 for scissor lift not purchased by year-end.		

**TOWN OF JUPITER
BUDGET TRANSFERS
APPROPRIATING FUND BALANCE / RETAINED EARNINGS.
October 1, 2023 - March 31, 2024**

	Increase	Decrease
OTHER GENERAL GOVERNMENT:		
Tfr To-Capital Improvement Fund	97,350	
Designated from Fund Balance	(97,350)	
To transfer and amend the FY24 operating budget for approval of the contract extension for design services relating to the Town Hall Phase II project. Authorized by Town Council on 12/05/2023.		

COMMUNITY INVESTMENT PROGRAM:

Previously Approved CIP Projects	26,633,343	
FED Grant - CDBG	(184,244)	
Fed Grant-HUD-CDBG-N PennockLn	(110,000)	
Fed Grant-Culture/Recreation	(207,712)	
State Grant-LRPI-Sims Creek Pr	(100,000)	
JID - Sims Creek Preserve	(25,000)	
DFEF-Sims Creek Preserve	(42,500)	
Local Grant FDOT WWII Building	(198,438)	
Local Grant PBC Road Impact - Island Way	(1,000,000)	
Designated from Fund Balance	(19,051,131)	
Designated from Fund Balance Lennar Settlement	(2,000,000)	
Designated from Escrow Funds	(863,185)	
Trf From - Impact Fee Road	(1,661,133)	
Trf From - Impact Fee Recreation	(120,000)	
Capital Contributions Private	(1,070,000)	
To carryforward unspent FY2023 funds on previously approved C-I-P projects and related revenues.		

Trf to Stormwater R&R Fund	165,000	
Trf-From General Fund	(97,350)	
Trf-From Water System	(19,800)	
Trf-From Building Enterprise	(47,850)	
To appropriate funds for the extension of a professional services contract for the Town Hall Campus PHII engineering and design work. Approved by Council on 12/5/2023.		

WATER FUND:

WATER ADMINISTRATION:

Professional Services	33,705	
Designated from Fund Balance	(33,705)	
To carryforward unspent FY2023 operating funds on previously approved vehicle and operating items due to supply chain issues.		

**TOWN OF JUPITER
BUDGET TRANSFERS
APPROPRIATING FUND BALANCE / RETAINED EARNINGS.
October 1, 2023 - March 31, 2024**

	Increase	Decrease
WATER PLANT:		
Repairs & Maintenance	37,145	
Contingency	(37,145)	
To transfer and utilize water contingecy funds for the emergency repair needs of the plants NF acid tanks.		
Repairs & Maintenance	75,000	
Vehicles	233,312	
Designated from Fund Balance	(308,312)	
To carryforward unspent FY2023 operating funds on previously approved vehicle and operating items due to supply chain issues.		
WATER FIELD:		
Equipment	122,343	
Vehicles	303,664	
Disposition of Fixed Assets	(426,007)	
To carryforward unspent FY2023 operating funds on previously approved vehicle and operating items due to supply chain issues.		
WATER OTHER:		
Tfr To-Capital Improvement Fund	19,800	
Designated from Fund Balance	(19,800)	
To transfer and amend the FY24 operating budget for approval of the contract extension for design services relating to the Town Hall Phase II project. Authorized by Town Council on 12/05/2023.		
WATER CONNECTION FEE FUND:		
Meters	19,577	
Designated from Fund Balance	(19,577)	
To carryforward unspent FYE 23 funds for water meters.		
WATER R&R FUND:		
Previously Approved CIP Projects	66,207,594	
Fed Grant-WTP Hardening	(885,896)	
Designated From Fund Balance	(63,252,378)	
Transfer from ARPA Fund	(2,069,320)	
To carryforward unspent FYE 23 funds on the previously approved infrastructure R&R projects.		
Wells	593,392	
Wells	2,700,000	
Designated From Fund Balance	(3,293,392)	
To reallocate funding from water fund to water R&R fund for North Limestone Creek Wellfield Project. Approved by Town Council on 11-8-2023 Resolution 83-23		

**TOWN OF JUPITER
BUDGET TRANSFERS
APPROPRIATING FUND BALANCE / RETAINED EARNINGS.
October 1, 2023 - March 31, 2024**

	Increase	Decrease
Deep Well Injection System	743,396	
Designated From Fund Balance	(743,396)	
To appropriate additional funding for a construction contract for construction and improvements at the Town's Deep Injection Well Project. Approved by the Town Council on 11-8-2023 Resolution 96-23		
STORMWATER FUND:		
STORMWATER ADMINISTRATION:		
Vehicles	71,503	
Designated From Fund Balance	(71,503)	
To carryforward FY23 funds for vehicles not received by year-end.		
Professional Services	258,541	
Designated From Fund Balance	(258,541)	
To carryforward FY23 funds for a Town-Wide vulnerability assessment and resilient Florida Planning Grant. Approved by Town Council 03-21-2023		
STORMWATER FIELD:		
Equipment	220,768	
Designated From Fund Balance	(220,768)	
To carryforward FYE 2023 stormwater operating funds not purchased by year-end due to supply chain shortages.		
STORMWATER OTHER:		
Infrastructure	35,069	
Private SW Improvement Grants	333,071	
SW Mgmt. System Redevelopment Grants	311,887	
Designated From Fund Balance	(680,027)	
To carryforward unspent FYE 2023 funds on previously approved infrastructure & SW improvement grants CIP projects.		
STORMWATER R&R FUND:		
Previously Approved CIP Projects	7,107,339	
State Grant - LRPI	(175,255)	
Designated From Fund Balance	(6,337,058)	
Transfer from ARPA Fund	(595,026)	
To carryforward unspent FYE 2023 funds on previously approved stormwater R&R fund CIP projects.		

**TOWN OF JUPITER
BUDGET TRANSFERS
APPROPRIATING FUND BALANCE / RETAINED EARNINGS.
October 1, 2023 - March 31, 2024**

	Increase	Decrease
BUILDING FUND:		
Machinery and Equipment	63,000	
Designated from Fund Balance	(63,000)	
To carryforward remaining operating funds from FY23 for purchase of a vehicle that was not purchased by year-end due to supply chain issues.		
Trf-To Capital Improvement Fund	47,850	
Designated from Fund Balance	(47,850)	
Appropriated funds for TH Green engineering and design Agreement. Approved by Town Council 12-5-2023		

General Fund - Project Title	Carryforward Balance
Mast Arm Signal General	362,416
Collector Rdwy Lgt	478,187
Neighborhood Sidewalks	155,504
Road Mat & Sup-Street Resurfacing	2,066,257
S Extension of Island Way	5,429,407
Traffic Mgmt & Safety Impr	264,765
TH Parkg Ph II	121,009
Jup Park Dr/Central	866,460
Community Center Reno	583,619
Arterial Rd Landscape II	586,282
WWII Barracks Reloc	237,121
Public Works SB Ph II	206,000
N Pennock Ln SW CDBG	110,000
Riverside Dr Pedes	35,000
Sawfish Bay Pk Sea	30,000
TPD & Bush Rd Inte	15,000
Neighborhd Improvements	79,813
Police Vehicle Repl Prgm	29,957
Enhance Gateways	88,235
Center St Beautifict	50,000
PD Radio Sys Replacement	877,554
New Town Hall Bldg	5,624,445
Beach Renoursh	367,977
Community Webcams	349,830
Customer Serv Resp System	5,694
Roof Repl Program-CDBG	118,639
Police Memorial	50,000
Cinquez Park	564,597
Open Space Prgm	287,799
Park Restore Prgm	208,363
Rehab Beach Dune Crossover	118,114
Sawfish Bay Pk TrD	508,616
Sims Creek Preserv	346,393
Jup Comm Pk Reno	4,402,878
Indian Cr Pk Rstrm	75,000
Parks Ded OD Pickleball Ct	224,701
Parks Playground R&R	500,000
Playground Equip CDBG-CV	207,712
Total	26,633,343

Water R&R Fund - Project Title	Carryforward Balance
R&R-Professional Services	49,453
Water Asset Maintenance Program	2,211,097
MBA Rehab RO Permeate Od	587,687
Nano Membrane Repl	590,923
Nitrogen Blanket in Sulf	99,357
WTP Control Syst Security	160,018
WTP Hard Server Bldg	568,955
RO RW Degrad-Inter Boost	2,931,344
RO Permeate Degasifier	10,000
NF Conc Blend w/RO RawWt	993,453
RO Membrane Repl	866,799
Piping Upgr-Central Bd PS	1,331,357
Brentwood North Distr Impr	253,776
Fishermans Landing WM Repl	102,571
Juno Bch Rpmp Station Valv	59,487
Distr Sys Wtr Qlty Samp St	83,568
Jup Lakes/Wood Duck Distr	576,716
Dolphin Dr WM Repl	325,755
Pennock Ind Pk Valves/Hydr	91,314
Toney Penna WM & Valves	169,185
Ammonia Inj Reloc/4-Log	286,443
N Limestone Creek Wellfd	9,208,566
RO Wellhead Reconstruct	1,331,052
Surficial Wells 8A-12A	392,274
Floridan Aqui RO14/15/16	11,385,523
Deep Injection Well Syst	22,201,573
RO Well Improvements	3,507,455
Pump Replacement Program	840,404
Meter Replacements	1,720,453
Large Meter Replacements	97,892
UBS & EAM Replacement	401,696
WTP Hard Serv Bld (FEMA)	746,982
Pine Gardens N Infr ARPA	1,113,302
Fishermans Landing WM ARPA	911,165
Total	66,207,594

Water Connection Fee Fund - Project Title	Carryforward Balance
Meters New	19,577
Total	19,577

Stormwater Fund - Project Title	Carryforward Balance
Cinquez Park Open Space	35,069
Private SW Improvement Grt	333,071
SW Mgmt System Redev Grt	311,887
Total	680,027

Stormwater R&R Fund - Project Title	Carryforward Balance
N A1A Drainage Improves	16,280
Stormwater Asset Maintenance Program	1,994,689
Urban SW Mgt System Rehab	45,797
Stormwater System Rehab	940,636
TMDL/NNC Regulatory Respo	49,639
Seminole Ave SW Basin Imp	577,200
Old Jupiter Bch Rd Drain	560,017
Fishermans Landing Drain	378,239
Dolphin Dr Drainage Impr	347,620
Curb Replacements	126,520
Pennock Ind Pk Drain Impr	964,099
Bush Rd Drainage Impr	147,045
Cypress Dr Drainage Impr	189,276
Seminole Ave SW Basn ARPA	197,753
Pennock Ind Pk Drain Impr	75,000
Bush Rd Drainage Improves	100,255
Pine Gardens N Infr ARPA	397,273
Total	7,107,339

The foregoing Resolution was offered this 16th day of April, 2024 by, Councilor Andy Fore moved its adoption. The motion was seconded Vice-Mayor Malise Sundstrom and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR JIM KURETSKI	X	
VICE-MAYOR MALISE SUNDSTROM	X	
COUNCILOR RON DELANEY	Absent	
COUNCILOR ANDY FORE	X	
COUNCILOR CAMERON MAY	X	

The Mayor thereupon executed Resolution 39-24 on this 24 day of APRIL, 2024.

TOWN OF JUPITER, FLORIDA

ATTEST:

Laura Cahill
 LAURA E. CAHILL
 TOWN CLERK

BY: Jim Kuretski
 JIM KURETSKI
 MAYOR

(TOWN SEAL)



Thomas J. Baird, Esq.
 THOMAS J. BAIRD, ESQ.
 Approved as to form and legal sufficiency

TOWN OF JUPITER
FY2024 Mid-Year Budget Amendments



DATE	April 16, 2024
TO	Honorable Mayor and Members of Town Council
THRU	Frank Kitzerow, Town Manager
FROM	Scott Reynolds, Finance Director
SUBJECT	Resolution 39-24 Approval of the mid-year budget amendments for fiscal year 2024.

EXECUTIVE SUMMARY

Staff seeks Town Council approval of Resolution 39-24 providing for an amendment to the fiscal year ending September 30, 2024 operating and CIP budgets. The amendment includes budget transfers and amendments recorded from October 1, 2023 through March 31, 2024 as detailed in the attached budget transfer summary. The most significant amendments by fund are listed below:

General Fund:

Amendments to the General Fund budget were required for the following:

1. To carry forward remaining operating funds from FY2023 for repairs and maintenance items for the clock tower, security cameras and HVAC repairs along with the purchase of a bucket truck not completed by year-end.
2. To carry forward remaining operating funds from FY2023 for the purchase of vehicles not purchased by year-end.
3. To carry forward remaining operating funds from FY2023 the scanning of documents project not completed by year-end.
4. To transfer and amend the FY2024 operating budget for approval of the contract extension for design services relating to the Town Hall Phase II project, authorized by Town Council on 12/05/2023.

General Fund Contingency Use:

Beginning Balance: \$1,589,718
 First Quarter Amendments: \$1,400,000

Remaining Balance: \$189,718

Community Investment Plan (CIP):

Amendments to the CIP Fund were required for the following:

To carry forward funds from FY2023 for previously approved CIP projects. The list of projects and the funds for each are identified in attachment 2 of this document.

1. To appropriate funds for the extension of a professional services contract for the Town Hall Campus PHII engineering and design work, approved by Council on 12/5/2023.

Water and Stormwater:

Amendments to the Water Fund and Stormwater Fund budgets were required for the following:

1. To carry forward operating funds from FY2023 for vehicles not purchased by year-end.
2. To carry forward operating funds from FY2023 for repairs and maintenance items not completed by year-end.
3. To carry forward unspent FYE2023 funds on the previously approved infrastructure R&R projects.
4. To reallocate funding from Water Fund to water R&R Fund for North Limestone Creek Wellfield Project, approved by Town Council on 11-8-2023 by Resolution 83-23.
5. To appropriate additional funding for a construction contract for construction and improvements at the Town's Deep Injection Well Project, approved by the Town Council on 11-8-2023 by Resolution 96-23.
6. To carry forward unspent FYE2023 funds on previously approved infrastructure & Stormwater improvement grants CIP projects.
7. To carry forward unspent FYE2023 funds on previously approved Stormwater R&R Fund CIP projects.

Water Fund Contingency Use:

Beginning Balance:	\$563,800
Mid-Year Amendments:	<u>\$ 37,145</u>
Remaining Balance:	<u>\$526,655</u>

There has been no use of Stormwater Fund contingency funds for FY2024.

BUILDING FUND:

1. To carry forward remaining operating funds from FY2023 for purchase of a vehicle that was not purchased by year-end due to supply chain issues.
2. Appropriated funds for Town Hall Green engineering and design agreement, approved by Town Council on 12-5-2023.

ANALYSIS

STRATEGIC PRIORITY

- Fiscal Responsibility

ATTACHMENTS

1. FY2024 Mid-Year Budget Amendment Resolution 39-24
2. FY2024 Mid-Year Budget Amendments List
3. FY2024 Mid-Year Amendments Project List

FUNDING SOURCE

Multiple Funding Sources

For more information or copies of the attachments, please contact Scott Reynolds at scottr@jupiter.fl.us or 561-741-2327.