

# How to view the online calendar...

Website: [Online Calendar](#)

Once you are on the Recreation Registration page, click on Facility Rentals.



Scroll all the way down the webpage and click on "Location" Select the location and click "Search"

This screenshot shows the search filter on the left and the search results on the right. The filter has a dropdown menu for "Location (0)" with options for Civic Center, Jupiter Community Center, and Old Town Hall. A "Search" button is highlighted with a red box. The results section shows two entries: "Civic Center" and "Mtg Rms #165 A & B". Each entry includes a date of "Dec 14", a description, and a "Submit a Request" button.

Date	Facility/Court/Room	Class Description	Location Description	Max #	Info
Dec 14	Civic Center	Building	Civic Center	100	Item Details
Submit a Request					
Mtg Rms #165 A & B					
Date	Facility/Court/Room	Class Description	Location Description	Max #	Info
Dec 14	Mtg Rms #165 A & B	Room	Jupiter Community Center	150	Item Details
Submit a Request					

Select the location and click "Submit a Request"

This screenshot shows the search results page with the "Submit a Request" button for the "Civic Center" entry highlighted with a red box. The page header shows "Search Results" and "Showing results 1-8 of 8".

Date	Facility/Court/Room	Class Description	Location Description	Max #	Info
Dec 14	Civic Center	Building	Civic Center	100	Item Details
Submit a Request					

Under the date, click the small triangle to the right of the date and a dropdown box will appear. From here you'll be able to change the date which changes the calendars to the left.

The screenshot displays a web interface for a Civic Center event. At the top left, there is a blue '< Back' link. To its right is a small image of the Civic Center building, followed by the text 'Civic Center', '351 Old A1A, Carlin Park, Jupiter, FL 33477', and 'Capacity: 100'. On the far right, there is a blue icon with a white plus sign. Below this header is a calendar grid on the left showing dates from 1 to 30. In the center, a date selector dropdown is open, showing 'Thursday December 15, 2022' with a downward arrow. Below this, there are three dropdown menus for 'Month' (set to 'December'), 'Day' (set to '15'), and 'Year' (set to '2022'). A blue 'Apply' button is located below these dropdowns. To the right of the date selector is a large, empty grey area. On the far right, there is a section titled 'My Selected Time Slots' with the text 'Select timeslots using the calendar to see availability.' Below the date selector, the text '11:00 AM' is visible.