

	<p style="text-align: center;"><b>Cross Connection Control Program Instructions</b></p>	<p style="text-align: center;">Town of Jupiter Utilities P.O. Box 8900 Jupiter, FL 33468-8900 Phone (561) 741-2705 Fax (561) 746-2792</p>
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## **Town of Jupiter Backflow Testing Reports**

### **NEW DEVICES**

- All **NEW** completed backflow testing reports are to be emailed to [backflow@jupiter.fl.us](mailto:backflow@jupiter.fl.us)  
**ONLY SUBMIT COMPLETE REPORTS**
- Test report form is attached. It can also be accessed at <http://www.jupiter.fl.us/270/Developers-Contractors>
- All testing reports must be complete. If information is missing it will be rejected.
- Your logo/company information can be entered in the upper right corner of the form

### **EXISTING DEVICES**

- All Annual Backflow Reports must be entered by the tester into Hydrosoft.

### **How to Register with HydroSoft**

1. Go to [gethydrosoft.com](http://gethydrosoft.com) and click on the "Get Started" button under Tester Registration
2. Enter pertinent information about the Testing Company you work for.
3. Enter the pertinent information about yourself.
4. HydroSoft will then send you an Email with your Temporary Password and a link to log into the system.
5. Your login name is your email address, password is in the email you received.
6. Verify the information is correct
7. Upload pictures of your Tester Certification card and the calibration for your test gauge.
8. Your information will be reviewed and when your user account has been approved you will be able to submit test results once again.

### **How to submit a Test Result**

1. Log into [gethydrosoft.com](http://gethydrosoft.com)
2. Enter the 9 digit Facility Reference Number on the Test Notice from the Town of Jupiter
3. Locate the Backflow Preventer being tested in the list of available "Test Forms".
4. Enter the required testing information - Required fields are highlighted Orange.
5. Click Submit

For any additional information regarding this program or the use of the report please contact the Cross Connection Control Program Office at **(561) 741-2705**.