



TOWN OF JUPITER

**MINUTES
TOWN OF JUPITER
CONSTRUCTION BOARD OF ADJUSTMENTS & APPEALS MEETING
TOWN COUNCIL CHAMBERS
AUGUST 29, 2018**

Call to Order at 6:30pm

I. Roll Call and Determination of a Quorum:

- Mr. Scott Baruch
- Mr. Andrew Cantatore
- Mr. Kevin Carter
- Dr. Earnest Kuonen
- Mr. Walter Millet, Vice Chairman
- Mr. John Morgan, Chairman
- Mr. Gary Parker – Absent

Town of Jupiter attendees:

- Mr. Roger Held, Building Official
- Mr. Jim Brown, Deputy Building Official
- Mr. Tim Lynch, Construction Services Coordinator
- Ms. Lilian Cain, Administration

II. Introductions of Members, Discipline of Expertise, Years in the Business

III. Discussed Roles and Responsibilities

- Appeals of order, decisions or determinations made by the Building Official
- The suitability of alternative materials and construction methods, if denied by the Building Official
- Variances regarding the Town's Floodplain Ordinance
- Helping to improve the Building Department Process

IV. Discussed Building Code Changes Ordinance 28-17, Section 113

- 113.4 Appeals
- 113.4.2 Variances
- 113.6 Local Construction Regulation Board

V. Discussed Appeals Process and Application

VI. Reviewed Online Resources

VII. Questions

- No questions

VIII. Next Meeting Date, TBD

Meeting Adjourned at 7:14pm