

**FINAL AGENDA AND MINUTES  
TOWN OF JUPITER  
TOWN COUNCIL SPECIAL MEETING  
TUESDAY, APRIL 28, 2020**

Mayor Wodraska called the meeting to order at 7:00 P.M.

Roll Call: Mayor Todd R. Wodraska; Vice-Mayor Jim Kuretski; Councilor Ron Delaney; Councilor Ilan G. Kaufer; Councilor Cameron May; Town Manager Matt Benoit; Town Attorney Thomas J. Baird and Deputy Town Clerk Laura Cahill.

**CITIZEN COMMENTS**

Ms. Linda Smithe, resident of Via Rio, stated her concerns regarding air pollution and the amount of trash along Indiantown Road.

Ms. Donna Mackay, resident of Xanadu Place, stated she was in support of allowing access to Jupiter beaches.

Mayor Wodraska mentioned Council had received several emails regarding the beaches and they were taking direction from Palm Beach County. He hoped with the decrease in Corona virus cases the beaches would open in the near future.

Councilor May stated he agreed with Mayor Wodraska and mentioned the majority of beaches in Jupiter were county owned and operated and he felt there would not be a way to regulate only Jupiter residents going on the beaches.

**MINUTES**

1. March 3, 2020 Town Council Meeting Minutes.

Councilor Delaney moved to approve the March 3, 2020 Town Council Meeting Minutes, as amended; seconded by Councilor Kaufer; motion passed.

Wodraska	Kuretski	Delaney	Kaufer	May
Yes	Yes	Yes	Yes	Yes

**CONSENT AGENDA**

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Vice-Mayor Kuretski pulled item 3.
- Councilor Kaufer pulled item 3.

Councilor Delaney moved to approve the Consent Agenda, as amended; seconded by Councilor Kaufer; motion passed.

Wodraska	Kuretski	Delaney	Kaufer	May
Yes	Yes	Yes	Yes	Yes

## **PUBLIC HEARING**

2. **Coastal Management Element and Conservation Element Text Amendments** – Town-initiated Comprehensive Plan Text Amendments to:
  - A. **Ordinance 6-20, First Reading, Coastal Management Element** – Town-initiated Comprehensive Plan Text Amendments to Policies 2.6.4 and 2.6.5 of the Coastal Management Element to modify completion dates for implementing climate policies and adaptation action areas. (Second Reading – 6/16/20)
  - B. **Ordinance 7-20, First Reading, Conservation Element** – Town-initiated Comprehensive Plan Text Amendments to Policies 1.10.2 and 1.10.4 of the Conservation Element to modify the date for green local government certification and support for community gardens. (Second Reading – 6/16/20)

Titles read by Mr. Baird.

## **CONSENT AGENDA**

## **PUBLIC HEARING**

3. **Ordinance 9-20, First Reading, Future Land Use Element Text Amendments** – Town-initiated Comprehensive Plan Text Amendments to:
  - A. Policy 1.13.5 to modify the completion date for adopting a new mixed-use zoning district for properties 100 acres and less in size; and,
  - B. Objective 1.18 to modify the completion date for developing transit-oriented criteria for properties within ½ mile of a public transit stop. (Second Reading – 6/16/20) **MOVED TO REGULAR AGENDA**
4. **Ordinance 2-20, Second Reading, Infrastructure Element Comprehensive Plan Text Amendment** – To modify Policy 1.3.13 to adopt by reference the Town’s 2017 Water Master Plan Update and 2019 10-year Water Supply Facilities Work Plan to coordinate with the South Florida Water Management District’s 2018 10-year Lower East Coast Regional Water Supply Plan Update.

Title read by Mr. Baird.

## **PUBLIC BUSINESS**

5. **Resolution 30-20**, Approving contract award to Johnson-Davis, Inc. for Old Jupiter Creek and Casseekey Island Subaqueous Water Main Crossings in the amount of \$452,000.
6. **Resolution 38-20**, Approving contract award recommendation to Johnson-Davis, Inc. for Evernia Street Alley Drainage Improvements in the amount of \$179,000 and approval of an Amended Project Budget.
7. **Resolution 43-20**, Approving March 2020 update to the Town’s Program for Public Information (PPI) as required by the National Flood Insurance Program’s Community Rating System.
8. Approving the agreement between the Town of Jupiter and Seminole County Sheriff’s Office to provide Peer Support for Individuals seeking recovery from Opiate Addiction.

**CONSENT AGENDA**

**PUBLIC BUSINESS**

9. Approving the amended and restated Interlocal Agreement to the existing Interlocal Agreement with Palm Beach County for interoperable Radio Communication.

**END OF CONSENT**

**ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

3. **Ordinance 9-20, First Reading, Future Land Use Element Text Amendments –**  
Town-initiated Comprehensive Plan Text Amendments to:
  - A. Policy 1.13.5 to modify the completion date for adopting a new mixed-use zoning district for properties 100 acres and less in size; and,
  - B. Objective 1.18 to modify the completion date for developing transit-oriented criteria for properties within ½ mile of a public transit stop. (Second Reading – 6/16/20)

Councilor Kaufer asked about the time extension to 2023 and if Council could give direction to allow for new policies sooner. Mr. Benoit said Staff would work with any timeline with Council direction.

Vice-Mayer Kuretski also felt the timeline may be too far away and mentioned the presentation had not been updated with previous Council comments. He asked that updates and data that he had asked for be presented at the next reading.

Mr. John Sickler, Director of Planning and Zoning, noted there would be nothing to prohibit moving forward more quickly on item A with Council direction. He also said the presentation was primarily for the Planning and Zoning Commission to show them what was previously presented.

Councilor Kaufer moved to approve Ordinance 9-20, First Reading, Future Land Use Element Text Amendments, as amended to revise the deadline for policy 1.13.5 to 2021; seconded by Councilor Delaney; motion passed.

Title read by Mr. Baird.

Wodraska  
Yes

Kuretski  
Yes

Delaney  
Yes

Kaufer  
Yes

May  
Yes

## **REGULAR AGENDA**

### **PUBLIC HEARING**

- 10. Ordinance 10-20, First Reading**, Amending the Town's Existing Water and Irrigation Conservation Program Restrictions and Exemptions. (Second Reading – 5/19/20).

Mr. David Brown, Director of Utilities, gave a brief presentation outlining proposed amendments in the Town's water and irrigation conservation program restrictions and exemptions. He mentioned Vice-Mayor Kuretski had noticed some inconsistencies between the Town's Code and the South Florida Water Management District's (SFWMD) published water restrictions. He said the proposal would bring the policies in line.

Vice-Mayor Kuretski asked about times when water levels were drastically low. He mentioned seeing recently that the SFWMD limited irrigation to two days a week and asked how the Town would comply. Mr. Brown thought the recent two-day order did not include Palm Beach County. He noted the Town Code did address water shortages in Jupiter and allowed the Town Council to enact more stringent limitations. Vice-Mayor Kuretski asked Mr. Brown to confirm the recent order did not include Palm Beach County. Mr. Brown said he would.

Vice-Mayor Kuretski moved to approve Ordinance 10-20, First Reading; seconded by Councilor Delaney; motion passed.

Title read by Mr. Baird.

Wodraska	Kuretski	Delaney	Kaufer	May
Yes	Yes	Yes	Yes	Yes

### **PUBLIC BUSINESS**

- 11. Resolution 44-20**, Approving Fiscal Year 2020 Mid-Year Budget Amendments.

Mr. Mike Villella, Director of Finance, gave a brief presentation outlining the 2020 mid-year budget amendments. He highlighted routine funds, capital improvement funds, and surtax funds from 2019 which needed to be carried forward to 2020.

Councilor Delaney moved to approve Resolution 44-20; seconded by Councilor May; motion passed.

Wodraska	Kuretski	Delaney	Kaufer	May
Yes	Yes	Yes	Yes	Yes

- 12.** Approving funding for the Community Organizations Funding Program for fiscal year 2020 for local non-profit and charitable organizations in the amount of \$43,500.

Ms. Kate Moretto, Director of Community Relations, outlined the eight applications received for the Town's 2020 Community Donation Program. She explained Staff recommendation amounts and mentioned the Maltz Jupiter Theatre request to relocate and restore a Burt Reynolds sculpture.

## REGULAR AGENDA

### PUBLIC BUSINESS

- 12.** Approving funding for the Community Organizations Funding Program for fiscal year 2020 for local non-profit and charitable organizations in the amount of \$43,500.

Councilor Kaufer asked about the Staff recommended amount of \$5,000 to Busch Wildlife towards their \$20,000 request. Ms. Moretto noted it was based on similar past allocations and being able to help yet stay close to the budgeted amount.

Councilor Kaufer said he would be interested in increasing the budget in the future and felt strongly about the work they did. Councilor May agreed and noted the extreme financial burden Busch Wildlife has endured since being shut down because of COVID-19.

Mayor Wodraska asked Councilor Kaufer if he had another figure in mind. Councilor Kaufer said he felt \$7500 was appropriate.

Councilor Delaney asked what had been donated the last three years. Ms. Moretto gave the figures which were between \$5,000 and \$6,000.

Council unanimously agreed to increase the allocation to Busch Wildlife sanctuary to \$7,500.

Councilor Kaufer moved to approve funding for the Community Organizations Funding Program for fiscal year 2020 for local non-profit and charitable organizations in the amount of \$46,000; seconded by Councilor Delaney; motion passed.

Wodraska	Kuretski	Delaney	Kaufer	May
Yes	Yes	Yes	Yes	Yes

- 13.** Approving an amendment to the Palm Beach County Fire Rescue (PBC FR) Contract to increase staffing levels at station 18 rescue/engine from two (2) FTE to three (3) FTE and allowing PBC fire rescue to include 4 months of FY2020 cost increases in the FY 2021 budget.

Councilor May indicated he planned to abstain from voting due to his employment with Palm Beach County Fire Rescue.

Mr. Mike Villella, Director of Finance, gave a brief presentation detailing the contract amendment. He mentioned Council had approved amendments one and two in previous years. He explained the need for the increased staffing levels and how the minimal mileage tax rate increase would be administered by the County and not the Town.

Councilor Delaney noted this was a necessary staffing increase to boost the level of service in the Town and was similar to the amendments in previous years.

**REGULAR AGENDA**

**PUBLIC BUSINESS**

**13.** Approving an amendment to the Palm Beach County Fire Rescue (PBC FR) Contract to increase staffing levels at station 18 rescue/engine from two (2) FTE to three (3) FTE and allowing PBC fire rescue to include 4 months of FY2020 cost increases in the FY 2021 budget.

Councilor Kaufer agreed and felt it was an important step necessary at this time.

Councilor Delaney moved to approve an amendment to the Palm Beach County Fire Rescue (PBC FR) Contract to increase staffing levels at station 18 rescue/engine from two (2) FTE to three (3) FTE and allowing PBC fire rescue to include 4 months of FY2020 cost increases in the FY 2021 budget; seconded by Councilor Kaufer; motion passed.

Wodraska	Kuretski	Delaney	Kaufer	May
Yes	Yes	Yes	Yes	Abstain

**14.** Selection of Town of Jupiter Vice-Mayor 2020-2021.

Councilor Delaney moved to approve Councilor Kaufer as Vice-Mayor for 2020-2021; seconded by Councilor May; motion passed.

Wodraska	Kuretski	Delaney	Kaufer	May
Yes	Yes	Yes	Yes	Yes

**ROUNDTABLE**

**15.** Fiscal Year 2020 Strategic Plan – Enhance Bicycle Lanes with Green Markings.

Mr. Tom Driscoll, Director of Engineering, Parks and Public Works, gave a brief overview of presentation which included initiative; action plan; decrease in bicycle accidents; green bicycle lanes and markings; bicycle lane symbols; list of roadways to be enhanced; estimated costs and funding; and Florida Department of Transportation(FDOT) permitting and approval.

Councilor Kuretski supported the initiative for the Town roads and asked if Council agreed with him presenting it to the Palm Beach Transportation Planning Agency (TPA) Board for their assistance with getting FDOT to the change the policy for the enhancement of major intersections. Council unanimously agreed. He asked for more information on possible solutions for visibility on crossings beyond the roundabouts for both bicyclists and pedestrians. Mr. Driscoll stated Staff would research and provide the information.

Mayor Wodraska stated he agreed with Councilor Kuretski presenting it to the TPA but was unclear on the mechanics of it. Mr. Driscoll stated Staff would offer the presentation.

## **ROUNDTABLE**

### **15. Fiscal Year 2020 Strategic Plan – Enhance Bicycle Lanes with Green Markings.**

Vice-Mayor Kaufer asked what the time schedule was for the bicycle lane marking enhancements. Mr. Driscoll said the Town would have to go out for bid and once a contract was approved by Council, work would start immediately. He stated it was a great initiative and hoped it would assist to promote cycling. He asked for information if Palm Beach County (PBC) had made any changes to the road striping and lane widths on Central Boulevard. Mr. Driscoll said he would provide the information.

Councilor May asked if the Town had investigated when the Village of Tequesta had restriped the US Corridor from three lanes to two with a bicycle lane and if FDOT had funded it or was there an agreement between FDOT and the Village of Tequesta. Mr. Driscoll believed it had been a grant project which FDOT had provided funding for but he was unclear of the funding split. Councilor May also supported Councilor Kuretski's suggestion regarding the roundabouts.

Councilor Delaney felt this was a great initiative.

Mayor Wodraska noted a concern he heard about along A1A/Beach Road where pedestrians and bicyclists were not sharing the road. He asked if Staff had researched the concern. Mr. Driscoll stated Staff had not because that section of road was owned by PBC but Staff would investigate.

Councilor Kuretski asked if Staff could provide the number of bike markings there were along the A1A/Beach Road, as it could assist when going to PBC for funding.

## **REPORTS**

### **TOWN ATTORNEY - NONE**

### **TOWN MANAGER**

- Mr. Benoit proposed keeping the scheduled May 5, 2020 Town Council Meeting which would include quasi-judicial items, as long as there were no objections. Council did not object.

Mayor Wodraska asked if there would be any legal risk with having quasi-judicial items.

Mr. Baird stated he had no concerns, as long as everyone has an opportunity to present their items and the public could participate.

- Mr. Benoit stated he spoke with the Mayor regarding the Jupiter economy and would be reaching out to Council to discuss the Town's role and what would be appropriate for consideration in late May or June.

## **REPORTS**

### **TOWN COUNCIL – LIAISON REPORTS AND COMMENTS**

#### **MAYOR WODRASKA**

- Jupiter Medical Center - Mayor Wodraska stated he spoke with Steve Sealy at Jupiter Medical about the projected rush at the end of April and the numbers were nowhere near capacity. He stated the Hospital was very hopeful to open to elective procedures around mid-May.
- Restaurants Reopenings -Mayor Wodraska also stated one of his biggest concerns was the notion some restaurants would not open below 100 percent capacity during the summer. Mayor Wodraska hoped everyone would obey the rules so the phases would not be rolled back.

#### **COUNCILOR DELANEY**

- Local Restaurant and Business Response - Councilor Delaney stated he was looking forward to see how the local restaurants and business respond and hoped people would be patient regarding the beaches opening. He clarified it was not under Council's authority to open the sandbars and beaches.

#### **COUNCILOR MAY**

- COVID 19 Restrictions - Councilor May hoped the people would understand the restrictions were in place to keep them safe and asked everyone to support local businesses and restaurants.

#### **VICE-MAYOR KAUFER**

- Jupiter Medical Center - Vice-Mayor Kaufer stated he agreed with everything that had been said and thanked Jupiter Medical Staff and Public Safety responders.

#### **COUNCILOR KURETSKI**

- COVID19 Infection Rates - Councilor Kuretski mentioned data from a couple of months ago, showing a zip code within Jupiter had the highest infection rate for COVID-19 in the State but that was no longer the case. He stated there had been an ongoing decline in the infection rate in the Jupiter area.

#### **ADJOURNMENT** – 8:44 P.M.

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Sally M. Boylan, Town Clerk

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Todd R. Wodraska, Mayor