

**HISTORIC RESOURCES BOARD (JHRB)
SPECIAL MEETING MINUTES
January 22, 2019**

The meeting was called to order by Chairperson Jamie Stuve at 6:10 P.M.

Present were: Chair Jamie Stuve, Board Members Nicolette Asselin, Trisha Estabrook; Teri Grooms, Sara Misselhorn, Debi Murray; Thomas Baird, Town Attorney; Ms. Stephanie Thoburn, Assistant Director of Planning and Zoning; Mr. David Kemp, Staff Liaison; Mr. Silas Read, Planner and Ms. Catherine Baglia, Secretary.

ORDER OF BUSINESS:

1. Approval of Agenda:

Vice Chairperson Debi Murray moved to approve the agenda; seconded by Board Member Teri Grooms; motion passed unanimously.

2. Citizen Comments: None

3. Approval of Minutes: December 10, 2018:

Vice Chairperson Debi Murray asked that on Page 1-3, in the last paragraph that the book that Board Mem. Bonilla referenced be corrected to read "Palm Beach" and not "West Palm Beach".

Chairperson Stuve asked that the following be corrected:

- On Page 1-1, in the third paragraph of Item #3, in the fifth line, the word "setback" should read "set back".
- On Page 1-2, in the sixth paragraph, in the first sentence that the word "you" read as "the applicant".
- On Page 1-4, in the third paragraph of Item #5, in the second sentence, that the number "165" be corrected to "160".

Vice Chairperson Debi Murray moved to approve the minutes as amended; seconded by Board Member Asselin; motion passed unanimously.

4. Federal Historic Preservation Law and Guidelines – Overview:

Mr. Kemp gave a brief overview of State and Federal laws and guidelines related to the historic designation of religious institutions and amendments to local historic and archaeological preservation ordinance since the Town is a Certified Local Government (Exhibit 2 of the agenda). He also stated that any amendments to these zoning text amendments must initially go through the State for review. Ms. Thoburn clarified that the information was provided to them to help clarify why the Generation Church's original portion of the building was locally designated historic and why the other additions to the church were not included.

5. Historic Preservation Grant Program:

Ms. Thoburn informed the Board that Staff had incorporated the suggested changes from the December meeting into the Historic Preservation Grant application. The main changes pertained to:

- The required match and the maximum amount of the grant;
- Grant requests for interior improvements to historic structures if the exterior portion of the building is structurally sound and open to the public;
- An ineligible cost for the grant to include costs for acquisition of a property;
- Thresholds for the applicant providing match requirements for a project.

Vice-Chair Murray opined that the five year period regarding the Agreement and Declaration of Covenants and Restrictions seemed to be an excessive amount of time given the grant amount. Ms. Thoburn stated that Staff would look further into the language and revisit the legalities with the Town Attorney.

Ms. Thoburn informed the Board that the Historic Preservation Incentives was going to be heard by Town Council on the February 5, 2019 as a roundtable item.

Mr. Ernie Fidanza, owner of the 322 Center Street property, thanked the Board and Staff for their work on the Historic Preservation Grant Program and expressed issues related to incentives the lengthy timeline on the approval process.

Vice Chair Debi Murray made a motion to approve all of Staff's changes and updates to the Historic Preservation Grant Program application; seconded by Board Member Teri Grooms; motion passed unanimously.

6. Cinquez Park Neighborhood Florida Historical Marker (FHM):

Mr. Kemp informed the Board on the timeline and process of obtaining a Florida Historical Marker (FHM) and asked the Board for their input and comments on the marker text and a recommendation on the location of the historical marker. Discussion occurred by the Board on the location of the marker.

Board Mem. Grooms was in favor of location #2, Exhibit 5 of the agenda. Ms. Thoburn noted that a future playground and parking lot will potentially be built near location #2.

Vice Chair Murray was in favor of location #1 because of the closeness to Indiantown Road and the close access to Carver Avenue for pulling into the park to read the marker.

After discussion the Board recommended to Staff location #2 as the most favorable site for the marker.

Board Mem. Misselhorn arrived at the meeting at 6:58 P.M.

Discussion occurred by the Board on the marker text language.

Chair Stuve suggested rewriting the text so that it emphasizes the African American homestead communities in the area. She and Board Mem. Grooms questioned whether to add the homesteader's names since there were numerous others. Chair Stuve stated that she would forward Staff her draft of the text along with any back up material.

Chair Stuve and Vice Chair Murray expressed concern about the homestead timeframes of around 1900.

Board Mem. Grooms mentioned that she remembered the area being described as "West Jupiter".

Board Mem. Misselhorn suggested choosing either the description of "African American" or "Black" to be consistent.

Mr. Kemp asked the Board to email him any suggestions or comments and to provide any backup material that could be included in the application to the State. Staff would update the text for the next Historic Resources Board meeting on March 18, 2019.

7. **Staff Updates:**

a. **2019 Southeast Regional Historic Preservation Commission Training (April):**

Mr. Kemp informed the Board that the Town of Jupiter would be hosting the commission training on April 1st and April 2nd of this year. He noted that it would be held in the Civic Center and he would be emailing the Board with further information on the training.

b. **2019 State Audit of the Jupiter Certified Local Government Program:**

Mr. Kemp informed the Board that the Town had been audited for being a Certified Local Government by the State and was found to be in good standing.

8. **Board Comments:**

Board Mem. Grooms asked Staff about the updating of the Board's priority items. Ms. Thoburn replied that would be on the Board's March agenda after Town Council has finalized their strategic priorities.

Board Mem. Grooms asked Staff about the approval process of archaeological Certificates to Dig applications. Ms. Thoburn stated that Staff would provide the Board with the approval process at the next Board meeting.

Chair Stuve expressed disappointment that the Town Council was considering utilizing the Jupiter FEC Train Depot or the Aicher House for an ecotourism use instead of an historic use. She suggested they consider heritage tourism.

ADJOURN: Chair Jamie Stuve adjourned the meeting at 7:28 P.M.

The next Jupiter Historic Resources Board Meeting will be on March 18, 2019

Catherine Baglia, Secretary

Jamie Stuve, Chairperson