

**SYNOPSIS  
TOWN OF JUPITER  
TOWN COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
TUESDAY, MAY 17, 2022**

Mayor Kuretski called the meeting to order at 7:01 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Cameron May; Councilor Cheryl Schneider; Councilor Malise Sundstrom; Interim Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill.

**CITIZEN COMMENTS –Yes (1)**

All Non-agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to state his/her name and address for the record prior to addressing the Town Council. **Council will not discuss these items this evening. Any issues will be referred to Staff for investigation; a report will be forwarded to Council; and citizens will be contacted.**

**PRESENTATION**

1. Healthier Jupiter – Joanna Peluso, Healthier Jupiter Project Director.

**MINUTES**

2. April 26, 2022 Town Council Workshop Meeting Minutes and May 3, 2022 Town Council Meeting Minutes.

Vice-Mayor Delaney moved to approve the April 26, 2022 Town Council Workshop Meeting Minutes and May 3, 2022 Town Council Meeting Minutes; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

Mayor Kuretski asked to move Item 10 to Consent Agenda with Item 5.

Vice-Mayor Delaney motion to move Item 10 to the Consent Agenda with Item 5; seconded by Councilor May; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**CONSENT AGENDA**

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Vice-Mayor Delaney Pulled Item 3.
- Mayor Kuretski pulled item 6.
- Mr. Craig Mowrey removed Item 5.

Vice-Mayor Delaney moved to approve the Consent Agenda, as amended; seconded by Councilor May; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**PUBLIC HEARING**

**3. Resolution 39-22, Jupiter Medical Center – Quasi-judicial** - Site plan amendment to construct an addition to the central energy plant on a 27.3± acre property located at 1210 Old Dixie Highway. **MOVED TO REGULAR AGENDA**

**PUBLIC BUSINESS**

**4. Resolution 32-22**, Authorizing to continue utilizing State term contract No. 15100000-19-1 with Pro Energy Fleet Fueling, LLC (Pro-Energy) renewed by the State through June 30, 2025 and to issue a piggy-back purchase order for Fiscal Year 2023 with Pro-Energy for fleet and emergency standby generator fuel consumption in an amount not to exceed \$900,000.

**5. Resolution 48-22**, Approving the award of a construction contract to Municipal Contractors, Inc. of West Palm Beach, Florida, for Pine Gardens North Infrastructure Improvements (WS2012) in an amount of \$3,273,930.70. **MOVED TO REGULAR AGENDA**

**6.** Approving the employment contract with Mr. Frank Kitzerow for the Town Manager position. (continued from 5/3/22) **MOVED TO REGULAR AGENDA**

**6.1 Resolution 55-22**, Authorization for the Mayor to sign the contract with Frank Kitzerow for the full time position as the Town Manager. **MOVED TO REGULAR AGENDA**

**7.** Approving the Fiscal Year 2022-2023 Strategic Plan.

**END OF CONSENT AGENDA**

**ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

- 3. Resolution 39-22, Jupiter Medical Center – Quasi-judicial** - Site plan amendment to construct an addition to the central energy plant on a 27.3± acre property located at 1210 Old Dixie Highway.

Vice-Mayor Delaney indicated he planned to abstain from voting due to his wife working for Jupiter Medical Center.

Councilor May moved to approve Resolution 39-22; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Abstain	Yes	Yes	Yes

Items 10 and 5 were taken together.

- 10. Resolution 46-22.** Accepting and appropriating \$3,795,479 of American Rescue Plan Act federal funding assistance to the Pine Gardens North and Fisherman’s Landing infrastructure improvement projects.

Vice-Mayor Delaney moved to approve Resolution 46-22; seconded by Councilor May; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

- 5. Resolution 48-22.** Approving the award of a construction contract to Municipal Contractors, Inc. of West Palm Beach, Florida, for Pine Gardens North Infrastructure Improvements (WS2012) in an amount of \$3,273,930.70.

Councilor Schneider moved to approve Resolution 48-22; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

Mayor Kuretski asked Council to reconsider item 6 so Council may be considered items 6 and 6.1 together.

Vice-Mayor Delaney moved to reconsider item 6; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

Items 6 and 6.1 were taken together.

**ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

6. Approving the employment agreement with Mr. Frank Kitzerow for the Town Manager position. (continued from 5/3/22)

Councilor Sundstrom moved to approve the employment agreement with Mr. Frank Kitzerow for the Town Manager position, as amended; seconded by Vice-Mayor Delaney.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

- 6.1 **Resolution 55-22**, Authorization for the Mayor to sign the agreement with Frank Kitzerow for the full time position as the Town Manager.

Vice-Mayor Delaney moved to approve Resolution 55-22; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**REGULAR AGENDA**

**PUBLIC HEARING**

8. **Ordinance 4-22, First Reading, Private Property Right Elements Text Amendment**  
– Town-initiated amendment to create a property rights element as required by Florida Statutes Section 163.3177(6)(i)1. (Second Reading – 7/19/22)

Vice-Mayor Delaney moved to approve Ordinance 4-22, First Reading; seconded by Councilor May; motion passed.

Title read by Mr. Baird.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**PUBLIC BUSINESS**

9. **Resolution 43-22**, Authorizing Change Order No. 5 to the Town’s contract with Kaufman Lynn Construction accepting a Guaranteed Maximum Price (GMP) amendment and funding plan for the construction of the new Town Hall building in an amount not to exceed \$24,794,051.

Councilor Kuretski stated he would be abstaining from voting on the item due to his wife’s niece being employed by Kaufmann Lynn.

Councilor Sundstrom moved to approve Resolution 43-22; seconded by Councilor Schneider; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Abstain	Yes	Yes	Yes	Yes

**REGULAR AGENDA**

**PUBLIC BUSINESS**

**10. Resolution 46-22,** Accepting and appropriating \$3,795,479 of American Rescue Plan Act federal funding assistance to the Pine Gardens North and Fisherman’s Landing infrastructure improvement projects.

Item taken with item 5.

**REPORTS**

**TOWN ATTORNEY - NONE**

**TOWN MANAGER – YES**

- Municipal Service Taxing Unit (MSTU) for Fire and Rescue services – Mr. Kitzerow mentioned the Town would be moving forward with the MSTU for Fire and Rescue services and asked Council to authorize the engagement of the International City/County Management Association (ICMA) to do a comprehensive analysis of the fire and Emergency Medical Services (EMS) services for the Town.

Vice-Mayor Delaney moved to authorize the Town Manager to engage with ICMA to do a comprehensive analysis of the fire and EMS services for the Town; seconded by Councilor Sundstrom; motion passed.

Kuretski  
Yes

Delaney  
Yes

May  
Yes

Schneider  
Yes

Sundstrom  
Yes

**TOWN COUNCIL – LIAISON REPORTS AND COMMENTS - YES**

**ADJOURNMENT** – 8:41 P.M.