

Town of Jupiter
Historic Resources Board Agenda - Revised
Regular Meeting
July 20, 2020
6:00 P.M.

CALL TO ORDER:

ROLL CALL:

Chairperson Jamie Stuve	<input type="checkbox"/>	Town Attorney, Thomas J. Baird	<input type="checkbox"/>
Vice-Chairperson Debi Murray	<input type="checkbox"/>	Asst. Director of Planning and Zoning,	
Board Member Brad Mayo	<input type="checkbox"/>	Stephanie Thoburn	<input type="checkbox"/>
Board Member Brett Leone	<input type="checkbox"/>	Principal Planner and Staff Liaison,	
Board Member Trisha Estabrook	<input type="checkbox"/>	David Kemp	<input type="checkbox"/>
Board Member Nicolette Asselin	<input type="checkbox"/>	Planner, Peter Begovich	<input type="checkbox"/>
Board Member Sara Misselhorn	<input type="checkbox"/>	Secretary, Andrea Ramirez	<input type="checkbox"/>
Board Member Lee Webber	<input type="checkbox"/>		
Board Member Natasha Snyder (Alternate)	<input type="checkbox"/>		

ONLINE MEETING PARTICIPATION OPTIONS:

In keeping with the practice of social distancing, and pursuant to the Governor's Executive Order 20-69, this meeting will be held **online only**.

To attend this virtual meeting:

1. If you DO NOT have public comment:

If you would like to **watch the meeting, and do not wish to make public comment**, join the Zoom webinar on your computer or smart phone at the following link: <https://zoom.us/j/94632959148>

2. If you DO have public comment:

Send your public comment in advance to andrear@jupiter.fl.us by noon on Friday, July 17, 2020. Your written comment will not be read during the meeting, but will be provided to the Board members in advance of the meeting for their consideration during the meeting. Include your name, address, and your written comment in the email. If you do not have access to email and wish to make a comment, please call the Andrea Ramirez at 561-741-2321 by the deadline. OR

Provide your public comment live during the meeting by joining the Zoom webinar on your computer or smart phone at the following link: <https://zoom.us/j/94632959148>

If you experience technical difficulties during the meeting, call [561-741-2613](tel:561-741-2613).

Helpful hints for joining via Zoom webinar:

- Download the Zoom app to your computer or smart phone in advance of the meeting (go to <https://zoom.us/download>).
- When you join via computer or smart phone, you will be able to see live video of the Board members and Town staff. Video of you will not be shown. Joining the meeting online does not require a webcam, but does require that your device have a working speaker and microphone. Test those in advance.

- When you enter the Zoom webinar, your status will be “Participant”. Your microphone will be automatically muted. Use the chat feature to request making a public comment by entering your name, address, and the topic or item you on which you would like to speak. When it is your turn, you will be “called on” by the secretary and the meeting moderator will unmute your microphone. Public comments are limited to up to 3 minutes each.

ORDER OF BUSINESS:

The normal order of business for hearings of agenda items is as follows:

- Applicant presentation
- Staff presentation
- Board questions to Applicant and Staff
- Public comment – Three (3) minute limit per speaker*
- Board discussion
- Motion on floor- Discussion only on the motion
- Call for the vote

***Public Comment** – Each comment is limited to three (3) minutes.

1. Approval of Agenda
2. New Board Members (Natasha Snyder and Lee Webber) and resignation of Board Member Patricia Walsh.
3. **Election of new Board Chair and Vice-Chair.**
4. Citizen Comments - Citizen comments unrelated to agenda items. The Board will not discuss these items this evening. Any issues will be noted by Staff for follow-up as appropriate.
5. Approval of Minutes- February 24, 2020 ([Attachment 1](#))
6. **Historic Preservation Incentive Grant Application Amendments-(Postponed to August 17th Historic Resources Board meeting.) Board Action Required:** Board review and recommendation on the proposed changes to the Historic Preservation Incentive Grant Application ([Attachment 2](#)).
7. **305 2nd Street (the Councilor’s House) Historic Applications** ([Attachment 3](#))-
 - a. **Local Historic Designation- Board Action Required:** Staff recommends the Board evaluate the local historic designation application for the original portion (*circa* 1945) of the house at 305 2nd Street. Pursuant to Sec. 2438(d)(1) of the Town Code, the Board should receive comments from the public and propose any changes to the application prior to the Board’s public hearing on August 17, 2020. At the August 17th meeting, the Board should make a recommendation to the Town Council on the adoption of the local historic designation for the original portion of the house at 305 2nd Street.

- b. **Historic Preservation Grant- Board Action Required:** The Board should make a recommendation on the Historic Preservation Grant application which will be forwarded to Town Council in September. The property owner is requesting a \$32,298 grant (which requires a 25 percent match) for the single family house (*circa* 1945) at 305 2nd Street to replace the wood siding, trim and soffits; paint the windows and garage door; and repair the foundation of the house.
 - c. **Special Certificate of Appropriateness (COA)- Board Action Required:** The Board should make a recommendation on the COA for the following changes: replacement of the siding, trim and soffits; painting windows and garage door; repair of the house foundation; approval of a color palate; rear façade changes (new door; modification to a bathroom window; and new covered screened-in porch).
8. **Prioritization of Projects for 2020- Board Action Required:** The Board should prioritize the historic projects to be completed in 2020. ([Attachment 4](#))
9. **Inlet Waters Development Heritage Marker- Board Action Required:** The Board should provide input on the text for the Inlet Waters Development (Inlet Village area) Heritage Marker ([Attachment 5](#)) related to the Celestial Railway.
10. Staff updates and information
 - a. Aicher House Deck Approval – At their [July 7, 2020](#) meeting, the Town Council approved the Aicher House Deck and Ramp Contract.
 - b. Train Depot Museum Interior – The Town has entered into a contract with REG Architects to prepare construction documents for the Museum Interior.
 - c. County Tax exemptions for historically designated structures- Staff has initiated an Interlocal Agreement with Palm Beach County that would allow Town property owners to request tax exemptions from County ad valorem taxed. This item is scheduled for Town Council on August 18, 2020.
11. Board requested information for Town Social Media Pages
12. Board Comments
13. Next Meeting: Monday, August 17, 2020
14. Adjourn

Attachments:

Attachment 1 – February 24, 2020 HRB Draft Meeting Minutes
Attachment 2 – Historic Preservation Incentive Grant Application Amendments
Attachment 3 – 305 2nd Street Historic Applications Executive Summary
Attachment 4 – Revised 2020 HRB Project Prioritizations
Attachment 5 – Inlet Waters Development Heritage Marker Text

Contact David Kemp at (561) 741-2452 or email at davidk@jupiter.fl.us to get a copy of Attachment 5

cc: JHRB Members:
Ms. Jamie Stuve
Ms. Debi Murray
Mr. Brad Mayo

Other Recipients:
Thomas Baird, Town Attorney
John Sickler, Director, Planning & Zoning
Stephanie Thoburn, Asst. Director, Planning & Zoning

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Mr. Brett Leone
Ms. Trisha Estabrook
Ms. Nicolette Asselin
Ms. Sara Misselhorn
Mr. Lee Webber
Ms. Natasha Snyder (Alternate)

Peter Begovich, Planner
Sally Boylan, Town Clerk
Rubin Acosta, DOS/Division of Historical Resources
Chris Davenport, PBC Archaeologist
Joe Mankowski, Town Archaeological & Historical Consultant

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