



OFFICE OF THE TOWN MANAGER

April 25, 2025

Chief Patrick J. Kennedy
Fire Rescue Administrator
Palm Beach County Fire Rescue
405 Pike Road
West Palm Beach, FL 33411

Dear Chief Kennedy:

The Interlocal Agreement for Fire Protection and Emergency Medical Services by and between the Town of Jupiter and Palm Beach County contains a provision that states that the Town Manager and the District Chief shall meet at the request of either party regarding issues of mutual concern (Section 11). This agreement expires on September 30, 2026, and on October 1, 2026, the Jupiter Fire Rescue Department will assume full responsibility for serving the residents of the Town of Jupiter.

It is my belief that the development of a plan for the safe, efficient and effective transition of service from Palm Beach County Fire Rescue (PBCFR) to the Jupiter Fire Rescue Department (JFRD) is not only an issue of mutual concern, but a matter of public safety. Your office has advised that you are not available to meet to begin discussions on this plan until January of 2026.

Therefore, in accordance with the Interlocal Agreement for Fire Protection and Emergency Medical Services by and between the Town of Jupiter and Palm Beach County, I am notifying you that I am scheduling a meeting with Bill Rowley, District Chief for Battalion 1, to discuss issues of mutual concern as it relates to the Jupiter Fire Rescue transition plan. I am confident that Chief Rowley will keep you apprised of our discussions, and the outcome of the meeting.

Sincerely,

Frank J. Kitzerow
Town Manager

cc: Honorable Mayor and Members of the Jupiter Town Council
Darrel Donatto, Fire Chief, Town of Jupiter
Bill Rowley, District Chief, Battalion 1, Palm Beach County