

Town of Jupiter Neighborhood Grants Program

Application Instructions

Please be as brief as possible. Each type of grant has its own application.

Community Building \$250

Create, diversify, or increase participation in a community, neighborhood-based association or organization that benefits the neighborhood. Funds can be awarded to a community once in a three year time frame. Groups should use funds for projects that introduce community members to one another and improve the social network of a defined neighborhood. Communities **are allowed** to submit applications for this grant along with a project or capital improvement grant.

HOA Distress \$1,000 - \$5,000

Support is available to homeowners associations that are experiencing hardship in maintaining the external appearance of their properties due to foreclosures and non-payment of homeowners' association dues. Funds will not be available to supplement an ongoing deficit, and **MUST** be used to improve the aesthetics of the community. Financial need must be proven.

Neighborhood Improvement \$500 - \$5,000 (2 (Town) to 1(Neighborhood) match required)

Requires a community match. A combination of cash and volunteer labor will be accepted for the match. Funding is available to each community once every five years beginning with awardees from 2008. Communities are able to build or enhance an attribute of their community that benefits the Town, and can be viewed by a public road. Community participation is a key element to this proposal as is the need for the improvement. Proposals may include entrance way improvements and signs, landscaping, safety enhancements, and lights.

Fill in the appropriate application and submit it with other requested documents to:

Betty Diaz
Neighborhood Services
Jupiter Town Hall
210 Military Trail,
Jupiter, FL 33458

Town of Jupiter Neighborhood Grants Program

Application

Please select one

Please check the type of grant your organization is applying for:

- Community Building (\$250)** implement within 3-6 months
- HOA Hardship (\$1,000 to \$5,000)** complete within 6 months
- Neighborhood Improvement (\$500 to \$5,000)** complete within 12 months

Applicants Name: _____

Applicants Neighborhood or HOA: _____

Neighborhood street or landmark boundaries: _____

Phone: _____

Email: _____

Mailing Address: _____

Amount requested from Town: _____

Total Project Cost: _____

The grant application will require bids for work to be done per Town of Jupiter Purchasing Policy.

I certify that the information included in this application is correct and represents the consensus of the residents in the target area described.

President or Treasurer Signature

Date

Print Name

(If the application is from an incorporated group or HOA the applicant name and signature must be the President or Treasurer of the organization)

Community Building Grant Application

New Community Bonus: **10 points**

The New Community Bonus is for neighborhoods that have not received a Neighborhood Improvement or Community Building grant in the past.

Yes, we are a new applicant No, we have previously received funds

Project Description **40 points**

Provide a statement of what type of community building will be implemented with the funds and the intended outcomes. Include approximate dates that the project will be implemented.

Current State of Community **40 points**

Provide a brief description of the current means of communicating in your neighborhood and the improvements that will be made as a result of this grant.

HOA Hardship Grant Application

Neighborhood Need:

45 points

Provide a brief statement about the specific project and why this project must be funded in 2010. Provide evidence that HOA dues have been delinquent prior to January 15, 2010 and the HOA is facing a hardship. Through photos and written descriptions, show how the lack of funds has affected the appearance of the community. Financial need must be proven.

Benefit to the Town:

20 points

How will the project benefit the Town of Jupiter and its residents?

Sustainability

15 points

What solutions are the HOA community members and board working on to address the funding deficit for the future? What steps will the group take to maintain the improvements made with the grant funds?

Budget Details:

10 points

Provide a brief budget and narrative describing how the funds will be used how the funds will be used. Use the worksheet that is provided. A match is NOT required for this grant.

Neighborhood Improvement Grant Application

Project Planning:

25 points

Provide a description about the specific project, its location, and if it is part of a greater improvement plan. Provide a map of the area along with photos of the area in its current state. If the proposal includes landscaping, provide a landscape plan with a detailed material list.

Benefit to the Town:

25 points

How will the project benefit the Town of Jupiter and its residents? Describe how the project will provide a long-lasting benefit to the neighborhood.

Community Input

20 points

Describe how the community contributed to the design of the project, and how they will help implement the improvement. Include letters of support from the residents and/or adjoining neighborhoods.

Budget Details:

20 points

Provide a brief budget and narrative of how the funds will be used. Use the area on the budget worksheet to explain how the community is contributing to the project match i.e. special assessment, fundraiser, donated materials or labor, dues.